

---

Windham at Putnam  
SUPERIOR COURT

---

Family Magistrate Hearing Calendar

---

Katherine Y. Hutchinson  
Family Magistrate  
10:00 A.M.

---

NOTICE

(1) Inquiries about the cases on this list should be directed to the Support Enforcement Unit, 263 Kennedy Drive, Putnam, CT at 963-2580, The Office of the Attorney General, 55 Elm Street, Hartford, CT at 808-5150, or the clerk's office at 155 Church Street, Putnam, CT at 928-7749, as appropriate.

(2) In all matters involving establishing, modifying and/or enforcement of support orders with Support Enforcement Officers, Assistant Attorneys General and Investigators of the Department of Social Services, parties are advised to be present at 9:00 A.M. for case discussion.

(3) The call of cases will be at 10:00 A.M.

(4) Any motion appearing incorrectly on this list shall be referred by the family support magistrate to a Family Judge for determination.

(5) All pleadings shall be filed in accordance with Section 25-65 of the Connecticut Practice Book.

(6) In all cases involving establishing, modifying and/or enforcing support orders, each party shall prepare and file a financial affidavit. Child support guidelines work sheets are required from each party

(Notice Continued on Last Column)

---

TABLE OF CONTENTS

---

NOTICE (continued from Column 1)

in all proceedings for the establishment or modification of a child support award. Section 25-30 of the Connecticut Practice Book.

(7) All child support orders shall contain an order for wage withholding. In all cases, the court will make inquiry concerning health insurance information as provided in Connecticut General Statutes, Sec. 46b-84c. Parties are advised to bring health insurance information with them.

(8) Interstate (URES) cases will not appear on this printed calendar. Pleadings and papers in URES cases are to be filed with Support Enforcement Division in lieu of the Clerk of the Court.

(9) Any defendant who is served with a pleading and/or contempt citation which requires the defendant's appearance in court must appear on the date designated unless excused by the family support magistrate. Failure to be present in court when summoned to appear will result in the issuance of a capias for the arrest of that individual.

(10) Parties should have available: (a) last Federal Income Tax Return; (b) current wage stubs.

(11) NO TELEPHONE MARKINGS OR CONTINUANCES WILL BE ACCEPTED.

WWWSS\$MG1